

# Instructions for Installing the EzyOnlineBookings plugin

## Installation through WordPress control panel

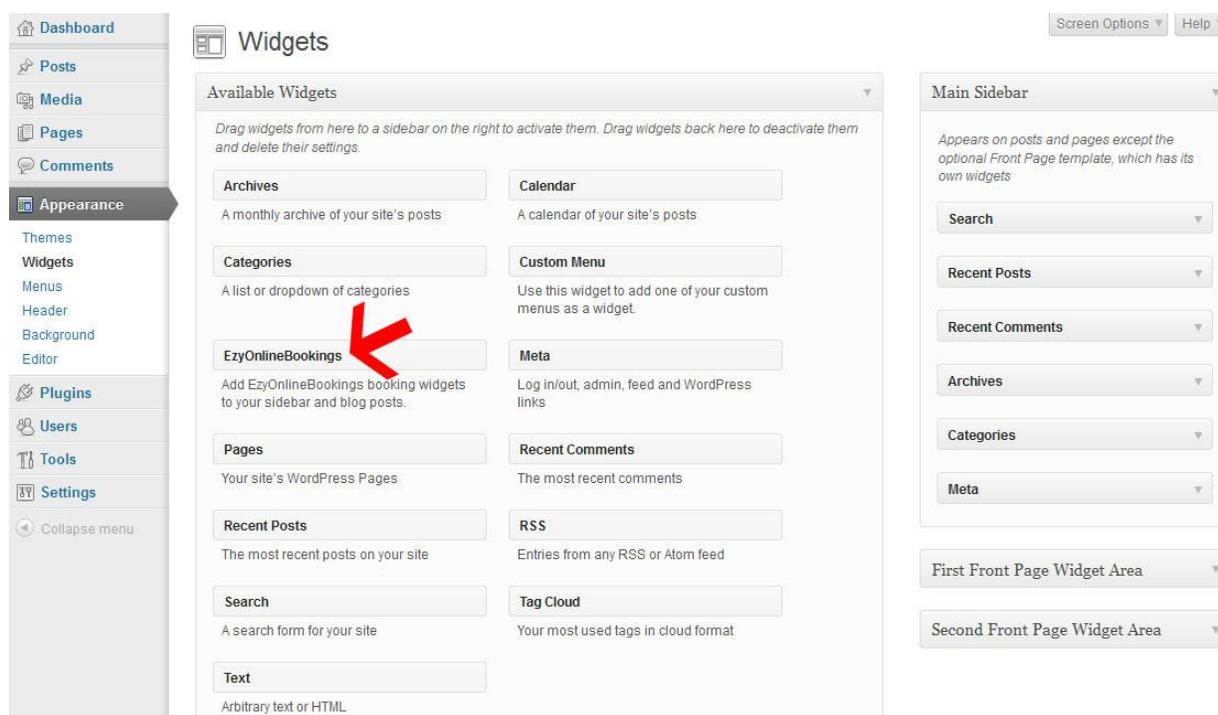
- 1) Download the EzyOnlineBookings Online Booking System plugin.
- 2) Login to your WordPress account using the administrators username and password.
- 3) Click the Plugins icon on the left menu.
- 4) Click the "Add New" button at the top of the Plugins menu.
- 5) When the search page appears, click the "Upload" link on the top menu.
- 6) The "Install a plugin in .zip format" message appears. Click the "Browse" button and navigate to your local computer's folder where you saved the previously downloaded plugin.
- 7) Click the "ezyonlinebookings-online-booking-system.zip" file.
- 8) Click the "Install Now" button.
- 9) When the "Plugin installed successfully" message appears, click the "Activate Plugin" link.
- 10) You should now see the "EzyOnlineBookings plugin" in your list of Installed plugins.

## Alternate Installation

- 1) Login to your WordPress account using the administrators username and password.
- 2) Click the Plugins icon on the left menu.
- 3) Click the "Add New" button at the top of the Plugins menu.
- 4) Enter the search keyword "ezyonlinebookings" and click "Search Plugins".
- 5) The "EzyOnlineBookings Online Booking System Widget" should appear on the search results. Click the "Install Now" button.
- 6) When the "Successfully installed the plugin EzyOnlineBookings Online Booking System Widget" message appears, click the "Activate Plugin" link.
- 7) You should now see the "EzyOnlineBookings plugin" in your list of Installed plugins.

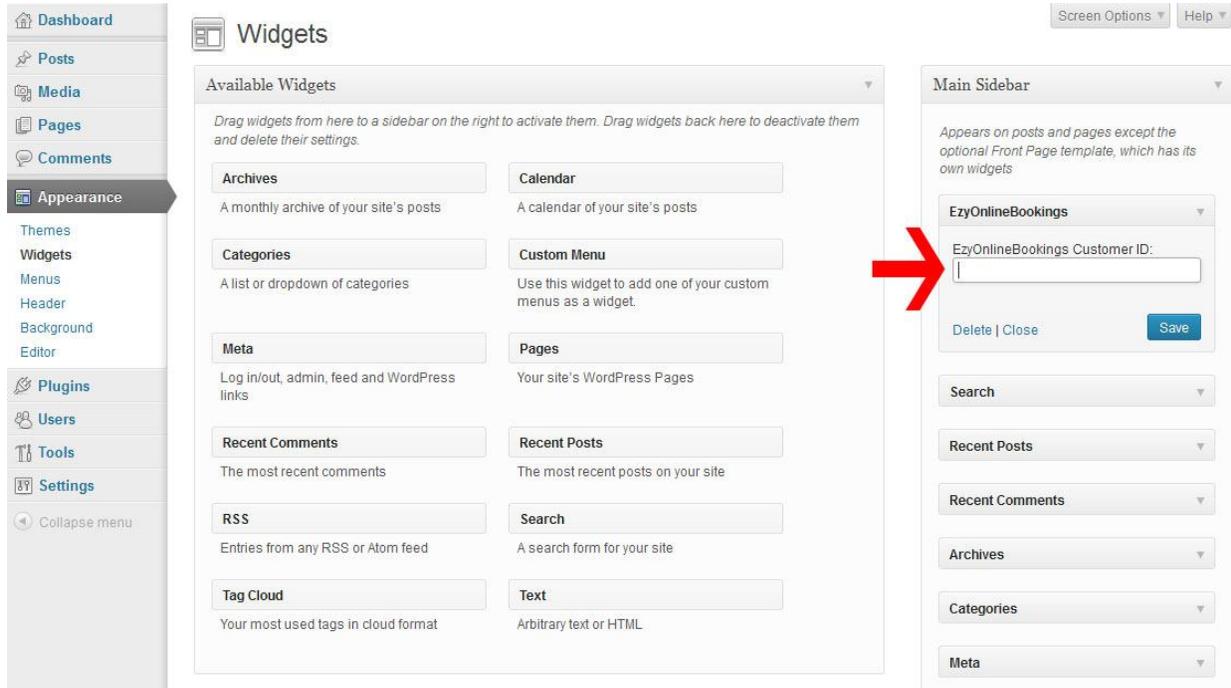
## Usage as a Sidebar Widget

To use this plugin as a widget, under the 'Appearance' settings in the Admin of your wordpress Blog, click the Widgets tab. You should see the EzyOnlineBookings widget under the "Available Widgets" tab.



The screenshot shows the WordPress Admin interface for the Widgets section. On the left is a sidebar menu with 'Appearance' selected, showing sub-items like Themes, Widgets, Menus, Header, Background, Editor, Plugins, Users, Tools, and Settings. The main content area is titled 'Widgets' and contains two columns: 'Available Widgets' and 'Main Sidebar'. The 'Available Widgets' column lists various widgets, with 'EzyOnlineBookings' highlighted by a red arrow. The 'Main Sidebar' column shows a list of widgets currently active on the sidebar, including Search, Recent Posts, Recent Comments, Archives, Categories, and Meta. At the bottom, there are two widget areas: 'First Front Page Widget Area' and 'Second Front Page Widget Area'. The top right corner of the page has 'Screen Options' and 'Help' buttons.

Now click and drag the widget onto the right side widgets area where you want the Booking tab to appear.



Enter your Customer ID and click "Save".

The Booking button should now appear on your sidebar where it was positioned on your widget.

### Your Customer ID

You can view this by logging into <http://www.EzyOnlineBookings.com> and navigating to the "Installation" page from the top menu.



[show tips](#)

This page lets you choose your booking button and displays the HTML code which you need to copy and paste onto your website [?](#)

**Live Demo:**  This is a **live demo** of how your booking button will look and behave once you paste the HTML code below into a page your website.  
[SELECT BOOKING BUTTON](#) [SELECT CALENDAR THEME](#)

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**HTML Code:** Copy the HTML code below **exactly as it is** into your website where you would like your button to appear.  
[click here for more help](#)

```
<!--CODE START--><noscript><style type="text/css">#aJS { display: none}</style><a href="https://www.EzyOnlineBookings.com/JavascriptDisabled.htm" target="_blank"></a></noscript><link rel="stylesheet" href="https://www.EzyOnlineBookings.com/css/tinybox.css" /><script type="text/javascript" src="https://www.EzyOnlineBookings.com/js/tinybox.js?20130516"></script><a id="aJS" href="javascript:TINY.box.show({iframe:'https://www.EzyOnlineBookings.com
```

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**Joomla Installation:** The following is your Joomla Customer ID:  
  
[download Joomla plugin and view instructions](#)

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**Wordpress Installation:**  The following is your Wordpress Customer ID:  
  
[download Wordpress plugin and view instructions](#)

## Usage in a post

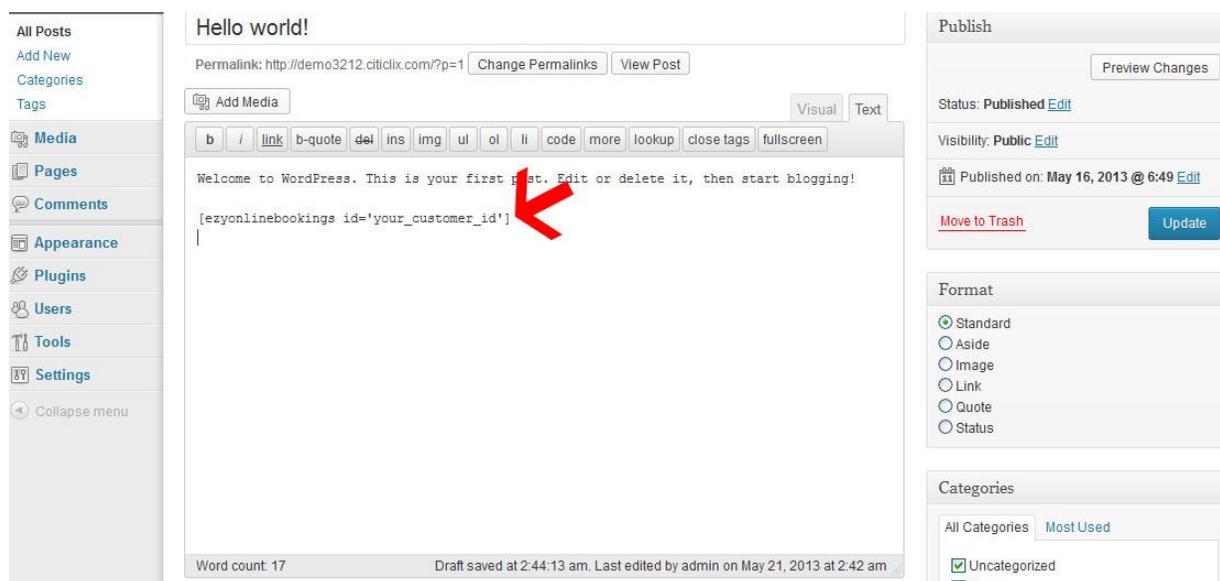
In any blog post or static page you can use the [ezyonlinebookings] shortcode to directly embed an EzyOnlineBookings widget in your site.

Basic Parameters are :

id='xxx' - Your Customer ID - You can view this by logging into

<http://www.EzyOnlineBookings.com> and navigating to the "Installation" page from the top menu (see screenshot above).

e.g. [ezyonlinebookings id='your\_customer\_id']



The screenshot shows the WordPress post editor interface. The title is "Hello world!". The content area contains the text "Welcome to WordPress. This is your first post. Edit or delete it, then start blogging!". Below this text, the shortcode `[ezyonlinebookings id='your_customer_id']` is entered. A red arrow points to the shortcode. The right sidebar shows the "Publish" section with "Status: Published" and "Visibility: Public". The "Format" section has "Standard" selected. The "Categories" section has "Uncategorized" checked.

You can optionally restrict the services that the button makes available by specifying the services (separated by a | character) as follows:

[ezyonlinebookings services='ServiceX|ServiceY']